

Agenda Item Form

Agenda Date: 06/15/04

Districts Affected: All

Dept. Head/Contact Information: Street Department, Daryl W. Cole, (915) 621-6750

Type of Agenda Item:

- | | | |
|---|--|--|
| <input type="checkbox"/> Resolution | <input checked="" type="checkbox"/> Staffing Table Changes | <input type="checkbox"/> Board Appointments |
| <input type="checkbox"/> Tax Installment Agreements | <input type="checkbox"/> Tax Refunds | <input type="checkbox"/> Donations |
| <input type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer | <input type="checkbox"/> Item Placed by Citizen |
| <input type="checkbox"/> Application for Facility Use | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application |
| <input type="checkbox"/> Other _____ | | |

Funding Source:

- ☒ General Fund
☐ Grant (duration of funds: _____ Months)
☐ Other Source: _____

Legal:

- ☐ Legal Review Required Attorney Assigned (please scroll down): None ☐ Approved ☐ Denied

Timeline Priority: ☒ High ☐ Medium ☐ Low # of days: _____

Why is this item necessary:

The Toll Collection Superintendent now encompasses responsibilities for assisting department executives with project management responsibilities of bridge and parking meter issues which entail professional level research, presentation and coordination duties. Additionally, the position has assumed second level supervision of the parking meter section. As a result of the increased managerial accountability of the Superintendent, the Toll Collection Supervisors have assumed a more autonomous role in day-to-day oversight of bridge operations, participate in project research, and have added safety responsibilities relating to Homeland Security regulations and Hazmat handling.

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

Salary and benefits

Statutory or Citizen Concerns:

None anticipated

Departmental Concerns:

None anticipated

06 15 04 8 AM 10:02
CITY CLERK'S OFFICE

DATE: 5/14/04

CITY OF EL PASO
STAFFING TABLE CHANGE REQUEST

Date sent to City Council: 6/8/04

INITIALS 2004-76

Date sent to Personnel:

DEPARTMENT NAME: Street Department	(1) HR DEPARTMENT ID 32010283	(2) ATTACHED DOCUMENTATION <input type="checkbox"/> Description of Duties <input type="checkbox"/> Organization Chart	REQUESTED EFFECTIVE DATE: ASAP
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A=add

D=delete

*R/T/C = Regular, Temporary, Contract

*L/U = Classified, Unclassified

A/D	# OF POS	Max Head Count	Business Unit	ACCOUNT DESCRIPTION and ACCOUNT CODE Fin. Dept. ID-Fund-Fin. Loc. Proj. or Grnt. (00000000-00000-00000PorG0000)	JOB CODE	JOB CLASS TITLE	PLAN GRADE	R/T/C	L/U
D	1	1	COFEP	32010283-40272-32000	153900	Toll Collection Superintendent	GS 27	R	L
D	2	2	COFEP	32010283-40272-32000	153700	Toll Collection Supervisor	GS 20	R	L
A	1	1	COFEP	32010283-40272-32000	525800	Toll Collection Manager	PM 77	R	L
A	2	2	COFEP	32010283-40272-3200	153700	Toll Collection Supervisor	GS 21	R	L
			COFEP						
			COFEP						
			COFEP						

(7) Purpose: ☐ Streamline ☐ Expanded Program ☐ New Program ☐ New Facility ☐ Other (Explain)(8) STATEMENT OF NEED / CONSEQUENCES OF NOT APPROVING ACTION(S): As per CSC action of 5/13/04. *reclassifications*

ANTICIPATED IMPACT ON:

(9) DEPARTMENT ORGANIZATION/OPERATIONS	(10) DEPARTMENT BUDGET
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(11) DEPARTMENT HEAD SIGNATURE: <i>[Signature]</i>	DATE: 5/18/04	BUDGET CHANGE <input type="checkbox"/> Required <input type="checkbox"/> Attached	AMOUNT ADDITIONAL FUNDS \$1,509.89
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PERSONNEL DEPARTMENT RECOMMENDATION

<input checked="" type="checkbox"/> Requested CC and CG is Appropriate <input type="checkbox"/> Change Class To <input type="checkbox"/> Change Grade To	COMMENTS 5-20-04	PERSONNEL DIRECTOR <i>[Signature]</i>	DATE 5-24-04
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O.M.B RECOMMENDATION / C.A.O. APPROVAL

COMMENTS: OK <i>[Signature]</i> 5-27-04	<i>[Signature]</i> 6-1-04
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RECOMMENDATION <input type="checkbox"/> Position(s) Recommended <input type="checkbox"/> Position(s) Not Recommended	CHIEF FINANCIAL OFFICER <i>[Signature]</i> 6/1/04	CHIEF ADMINISTRATIVE OFFICER <i>[Signature]</i>
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APPROVED:

DATE

MAY 25 '04 AM 10:38